



MIRACLE

Employment Service Pvt Ltd

“Excellence and Exclusivity in performance.”



ABOUT US



MIRACLE EMPLOYMENT SERVICE PVT. LTD., holding CR No. 46248/063/064 (*Government License No. 719/064/65*), is an ISO 9001:2015 certified leading company in the field of human resources development and recruitment since 2007 in Nepal & the international markets. Through its experience spanning over 18 years, Miracle Employment Service undertook to provide a wide range of employment services in these markets, all from its headquarters in Kathmandu, the capital of Nepal, which is considered a prime strategic location due to its presence in the center of the embassy area and its close range to 5-star 'hotels, international airline offices, and Tribhuwan International Airport (TIA) Kathmandu, in addition to its easy access to other areas of attraction.



“For Miracle employment, quality always matters...”

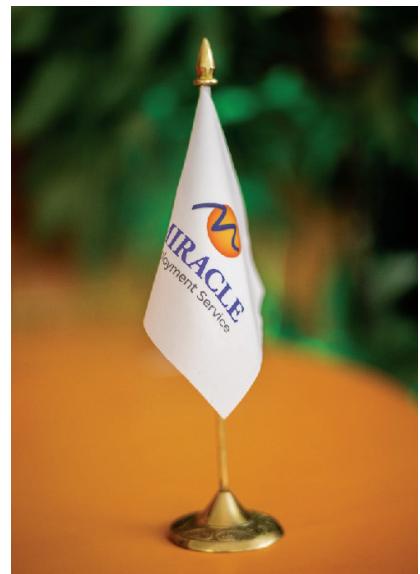


MESSAGE FROM CHAIRMAN / MD

The commitment made by Miracle Employment Service since its formation, has paved the way for it to move forward in the path of success which has been going on for nearly two decades, to become one of the leading companies for human resource development and abroad recruitment in the Nepal.

We have made great effort to build a good reputation for excellence through our style of business management that is governed by values, ethics, standards, commitment and quality, to gain the trust of all those we work with by implementing what we are committed to, with the highest standards of professionalism and work ethics.

BEDU UPRETY



“HR solutions, in one place”



“Action is always a base to our Success”

OUR GLOBAL PRESENCE

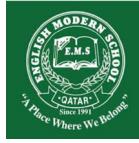
In addition to our clients in GCC (**Qatar, UAE, Saudi Arabia, Kuwait, Oman, Bahrain**) countries, Europe, Japan, Malaysia, Macao, Mauritius & other countries, we made our Global Presence to meet all the inquiries of our clients from other nationalities, to save their time, effort, costs, and to make the recruitment process to be through one operations center, which is the Miracle Employment Service, to achieve and apply the same standards required in selecting the candidates to be hired in terms of quality and commitment in countries like India, Bangladesh, Pakistan, SriLanka, Philippines, Egypt & Kenya.



OUR CLIENTS

 <p>مجموعة المفتاح ALMUFTAH GROUP</p>		 <p>Khonaini Petroleum Service</p>	 <p>emdad</p>	 <p>Advan LAUNDRY</p>	 <p>PERALATAN JENJERA ELEKTRIK GUAN YUEN HARDWARE SDN. BHD. 廣源五金企業有限公司</p>
 <p>SAUDI ARABIAN BAYTUR</p>	 <p>National Power Construction Corporation PAKISTAN</p>	 <p>Faisal Abdullah Awad Binladen Construction Company</p>	 <p>ASG مجموعة الشري夫 القابضة Al Sharif Group Holding</p>	 <p>دليل المشاعر DALIL ALMASHAEIR</p>	 <p>RAMACO Trading and Contracting CO.W.L.L شركة راماكو للتجارة والمقاولات</p>
 <p>KATOEN NATE KHONAINI CO. LTD OUR PEOPLE MAKE THE DIFFERENCE</p>	 <p>مجموعة الهنوف AL HANOUF GROUP</p>	 <p>ST Print Innovative Printing. Vibrant Results.</p>	 <p>SPB ROLLERS SDN BHD</p>	 <p>INTEREPO Powered by SCRUT</p>	 <p>CTS METAL WORKS SDN. BHD.</p>
 <p>ABR ASIA BOOM RESOURCES</p>	 <p>الراجحي AL RAJHI Holding & Construction</p>	 <p>AL WAZZAN RESTAURANTS الوزان اللذيذ</p>	 <p>DOW INDUSTRIES</p>	 <p>الراسheed AL RASHEED</p>	 <p>Hong Seng INDUSTRIES CO.</p>
 <p>VISION INTERNATIONAL SCHOOL</p>	 <p>ALEC HOLDINGS</p>	 <p>شركة مجموعة الشري夫 ذ.م.م. AL SHARIF GROUP & KEC LTD CO.</p>	 <p>Relco</p>	 <p>CLASSICAL PALACE القصر الكلاسيكي للديكور والتجارة Architecture. Interiors. Landscaping</p>	 <p>Al Bustan Farms مزارع البستان</p>
 <p>ELSEWEDY ELECTRIC</p>	 <p>Yummy Yummy</p>	 <p>GREEN MART SUPERMARKET</p>	 <p>BEC مجموعة شركات بكين الإمارات BEIJING EMIRATES GROUP OF COMPANIES</p>	 <p>دلسكو DULSCO</p>	 <p>ANYTIME FITNESS</p>

OUR CLIENTS

			 <p>Darwish Interserve Facility Management W.L.L. الدرويش إنترسيرف لإدارة المنشآت</p>		
 <p>Khonaini International Company شركة الخنني العالمية</p>		 <p>روابي القابضة Rawabi Holding</p>	 <p>شركة بووم للبناء BOOM CONSTRUCTION COMPANY</p>		 <p>ENGLISH MODERN SCHOOL QATAR E.M.S. "A Place Where We Belong."</p>
 <p>SAMKO INTERNATIONAL CO. W.L.L.</p>	 <p>التجارة والمقاولات HASSANESCO TRADING & CONTRACTING</p>			 <p>سماسكو SMASCO</p>	 <p>جلفار Galfar</p>
 <p>LARSEN & TOUBRO</p>	 <p>الغرير Al Ghurair</p>	 <p>C.A.T. GROUP</p>			

DEPARTMENT OF MARKETING

Analyzing the general indicators of labor markets locally and globally is a continuous process for our marketing staff who have high communication and analytical skills, and pay a lot of attention to details. Our Marketing Team helps the company to enter into strong relationships with new clients and to build the confidence of Miracle Employment clients in the ability of this team to understand and meet their needs through continuous survey to set a foot on the latest developments in skills and experiences used in global markets, and changes in salaries and other privileges for different professions.



BALDEV KARKI
Executive Director

DEPARTMENT OF OPERATIONS

Operations Department is the beating heart of Miracle Employment Service as it is the responsible party to achieve and execute company tasks on the ground and to build up a comprehensive coordination between other departments activities.

Operations Department adopts 24/7 tactics that make the company able to provide its services to its clients in a short period of time, and to unify all efforts and resources to remodel them into highly efficient services that contribute to the excellence and superiority of the Miracle Employment Service.

DEPARTMENT OF *RECRUITMENT*

The Recruitment Department has made Miracle Employment Service an essential destination for international businessmen due to the high reputation that Miracle Employment has gained and represented in the quality and efficiency of the candidates it provides to the markets, the speed of execution, and the credibility of performance. Recruitment Department ensures the reliability of the educational qualifications and experience certificates provided, the matter which has contributed to provide an abroad & reliable database of candidates in all sectors for our client in the Miracle website.



DEPARTMENT OF *FINANCE*

The finance department in a Miracle employment is a key function responsible for managing and overseeing all financial activities to ensure the organization's financial health & stability. This department plays a vital role in the company's growth and strategic decision-making by managing the financial support of the business.



DEPARTMENT OF HR AND ADMIN



The Administrative Services Department for translations & CVs editing, has been initiated due to the great importance of this process in the employment market. It is an effective tool that assists recruiters to figure out the right candidates in a very short span. Miracle Employment Service has a professional team of certified translators in all fields, as well as specialists in writing CVs, which help job seekers to have their CVs in a professional manner & in line with modern recruitment standards.



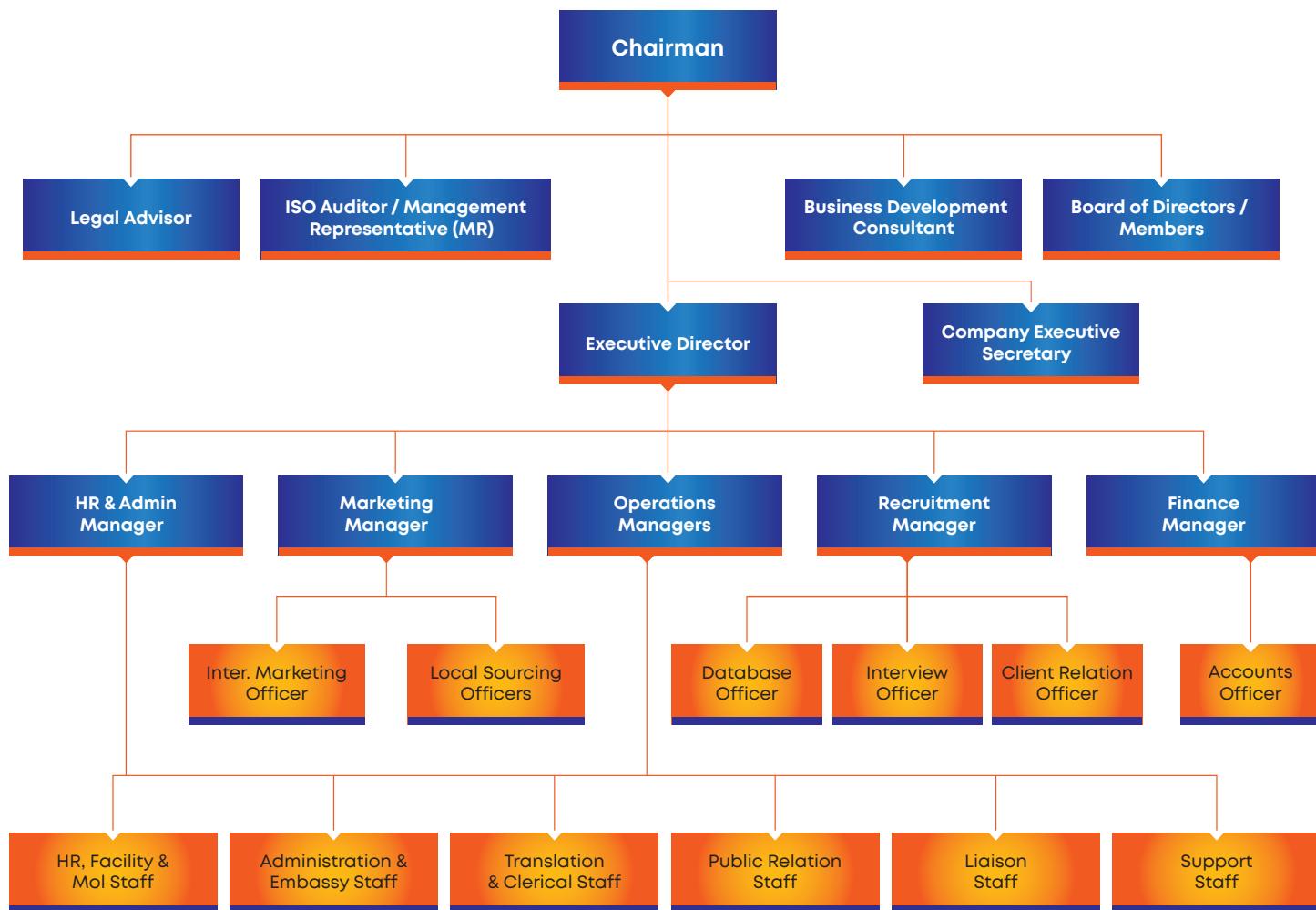
DEPARTMENT OF BUSINESS

A business department is a division within an organization that specializes and the specific needs and goals of the company for business growth within company promotes its longevity. Maintained existing client relationships, develop a network of overseas contacts to new clients, communicate with new clients, assist developing growth strategies & plans, market research, finding & followed up on different methods to identify opportunities, customer feedback and professional services and client satisfaction are our motto.



MIRACLE

Employment Service Pvt Ltd



“We make your recruitment Easier & Faster ...”

RECRUITMENT PROCEDURES

Recruitment Process includes various stages, involves many parties & governed by different laws & regulations. In spite of all that, Miracle Employment streamlines the procedures, coordinates the efforts and complete the process within agreed time frame.

OUR SPEED IN ACTIONS...

Our Speed in actions always appreciated by our clients & makes Miracle Employment Service is the first choice when it comes to recruitment from Nepal.

RECRUITMENT PROCEDURES

Documents required from Employer / Client

DEMAND LETTER	POWER OF ATTORNEY	LETTER OF GUARANTEE
AGENCY AGREEMENT	EMPLOYMENT CONTRACT	CONSULATE LETTER

Job Selection Procedure

VACANCY ANNOUNCEMENT	CANDIDATES' INTERVIEW	MEDICAL
VISA ISSUANCE	IMMIGRATION CLEARANCE	FLIGHT

RECRUITMENT PROCEDURE



01 CLIENT DOCUMENTATION

02 PRE - GOVERNMENT APPROVALS

03 NEWSPAPERS ADVERTISING

04 AGENCY INTERVIEW SCREENING



05 CLIENT INTERVIEW & SELECTION

06 DOCUMENTATION PROCESS

07 MEDICAL PROCESS

08 VISA PROCESS (CLIENT)



09 CANDIDATE ORIENTATION

10 FINAL IMMIGRATION APPROVAL

11 TICKETING

12 TRAVELLING



13 ARRIVAL CONFIRMATION

14 FEEDBACK FORM CLIENT/WORKERS

“Action is always a base to our Success”



Our Service

SECTORS & MANPOWER CATEGORIES

Professional Sectors:

- Engineers, QA/QC Engineers, Quantity Surveyors, IT Engineers
- Administrative Staff, HR Staff, IT Staff, ISO Auditors
- Accountants, Auditors, Accounting Clerks
- Secretaries, Document Controllers, Receptionists
- Public Relations Officers, Liason Officers
- Camp Boss / Welfare officer

Retail & Trading Sectors:

- Sales personnel, Merchandisers, Cashiers, Data entry operators, Trolley handlers

Security & HSE Sectors:

- HSE Officers
- Life Guards
- Security Officers / Supervisors
- Security Guards, CCTV Guards

Educational & Academic Sectors:

- School Teachers
- Kindergarten Teachers
- Bus Attendants
- Cleaners

Construction, Civil / MEP / Oil & Gas Sectors:

- Land Surveyors, Foremen/Supervisors, CADman / Draftsman & HSE Officers, Storekeepers, Timekeepers
- Scaffolders, Masons, Carpenters, Steel fixers, Gypsum/Ceiling workers, Aluminum & Glass Fabricators, Painters, Plumbers, Electricians
- Sand Blasters, Welders, Fabricators, Insulators, Pipe fitters, HVAC personnel, AC Technicians,
- Auto-Electricians/Mechanics, Equipment Operators, Drivers, Riggers
- Helpers / Labors

Transport, Logistics Sectors:

- Forklift Operators, Packaging, Loading/ unloading, Warehouse helpers

Medical Sectors:

- Doctors
- Radiology staff
- Medical Lab Technicians
- Health Assistants / Nurses

Hospitality Sector:

- Chefs/Cooks, Bakers, Baristas, Waiters, Waitresses, Bar-tenders, Stewards, Room Attendants, Bell boy, Gardeners, Laundrymen, Watchmen, Handymen, Cleaners

Facilities Management Sector:

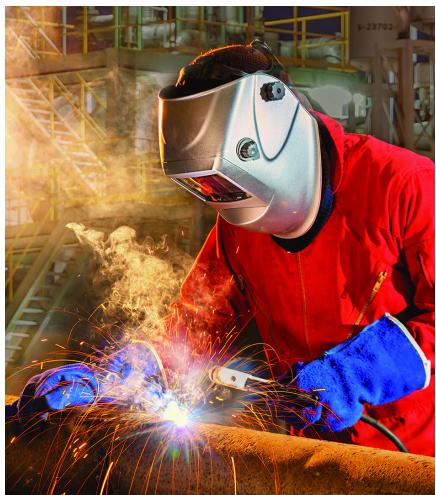
- Front desk staff, Office-boys, Tea-boy, Fire-fighting technicians, PA/GA Technicians, Rope Access cleaners, Ground handling Staffs, Housekeepers, Cleaners

Others Service Sectors:

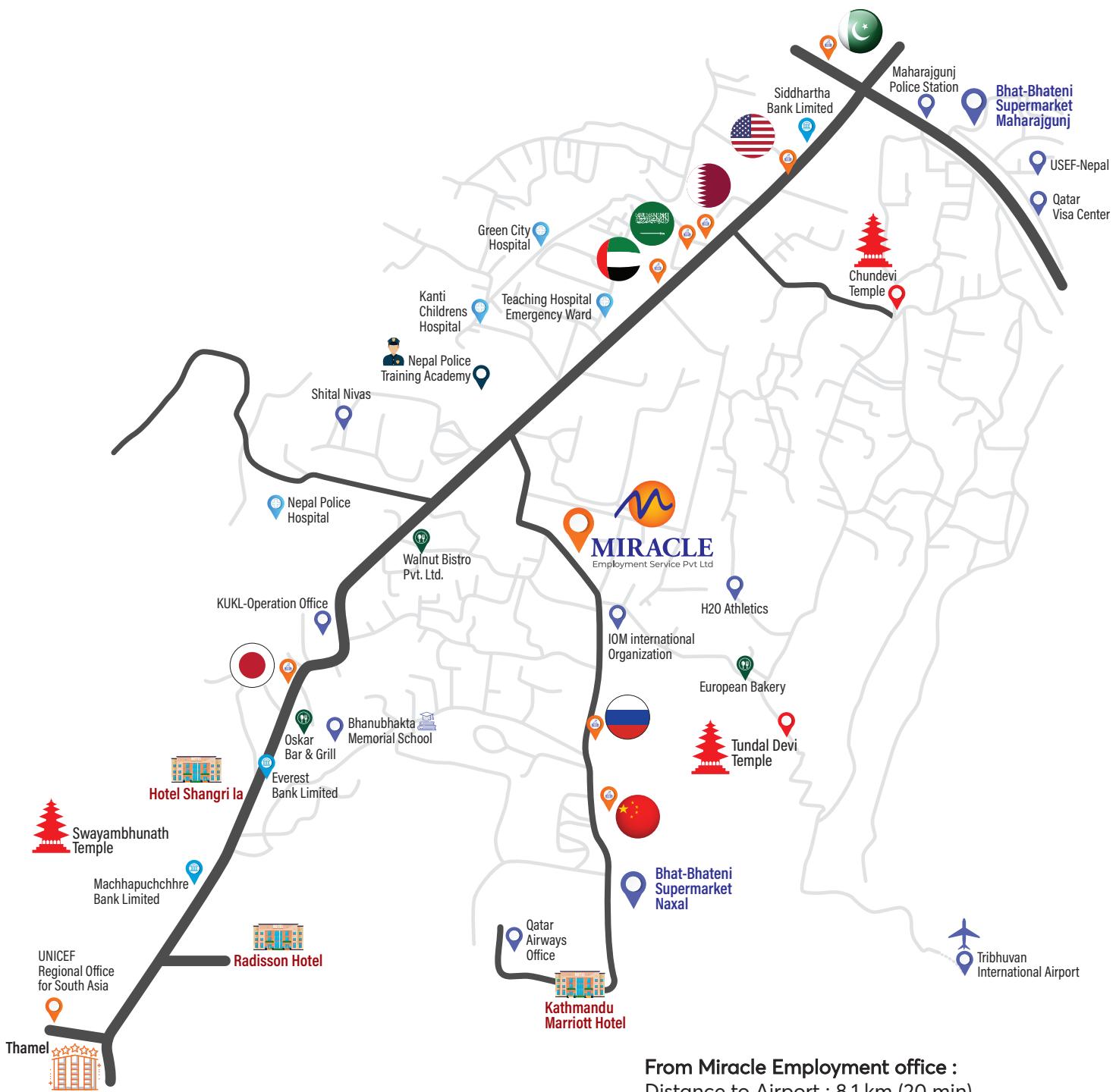
- Manufacturing workers
- Dairy Products Workers
- Petrol / Fuel station Workers (*Petrol fillers*)
- Furniture workers (*Wood Carving and Wood Painting workers*)
- Agriculture Workers
- Poultry farming Workers











From Miracle Employment office :

Distance to Airport : 8.1 km (20 min)

Distance to Downtown 2.4 km (9 min)

Distance to main Embassies: 2.2 km (8 min)



GET IN TOUCH



+977 9851 068 021



Licence No.: 719/064/65
CR No. 46248/063/064



Miracle Employment Service Pvt. Ltd.
Baluwatar, Kathmandu, Nepal
+977 1 4515239, 4516930
e-Mail: info@miraclenepal.com
Website: www.miraclenepal.com